MINUTES OF THE JULY 28, 2026, MEETING OF THE HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

A meeting for **JULY 28, 2026,** was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

1. **Call meeting to order.**

   The meeting was called to order at 9:30 A.M. by **BILL BLASDELL.** Those commissioners present were **BILL BLASDELL, EVERETT GRIFFIN, ROBIN HAYSLIP, and KENNETH ADCOCK. DON GILKEY** was unable to attend. Also present were Members of the Chief's staff, District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, James Roberts, and Katie Norris from RTI Financial Services.

2. **To receive public comment.**

   The Board opened the meeting to public comment; there was no public in attendance.

3. **To approve the Minutes of prior meetings.**

   Motion to approve previous minutes was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 4 to 0.

4. **To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.**

   A motion was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 4 to 0.

5. **To review, discuss and take action regarding amendments to the District's 2026 budget.**

   Chief Cone explained the review of the budget resulted in creating four (4) new line items. These changes did not change the actual budget amount for 2026. A motion to accept these changes was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

6. **To review, discuss and propose the District's 2027 Budget.**

   A motion to accept the 2027 Budget as presented was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 4 to 0.

7. **To review, discuss, and propose the District's 2026 Tax Rate.**

   A motion to set the Tax Rate at $.10 per $100 value was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 4 to 0.

8. **To schedule a public hearing regarding the District's 2026 tax rate and the date of the meeting to adopt.**

   No action required at this time.

9. **To review and take action on matters relating to an election to be held on November 3, 2026.**

   A motion to call for an election on November 3, 2026 was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0.

10. **To consider and take action on such other Orders, resolutions and related matters as required or appropriate to call for the District election.**

    This item was handled with item 9.

11. **To review and discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.**

    No action was taken.

12. **To review and take action regarding purchase requests by the Department, including but not limited to capital assets, apparatus/vehicles, equipment, tools and communications equipment.**

    No action taken.

13. **To review and act on disposition of surplus and/or salvage property.**

    No salvage or surplus at this time

14. **To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.**

    No action was taken.

15. **To receive a report from Fire Chief on Fire Department activity.**

    Chief Cone and members of the department made verbal and multi-media reports. No action was required.

16. **To review, discuss and take action regarding matters related to the District's Strategic Plan.**

No action at this time.

17. **To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.**

Mr. Slattery was unable to attend and Chief Cone reported that the Holtman Project is complete. He presented pay request for $83,153.83 which leaves a final payment of $35,949.19. A motion to approve the pay request for $35,949,19 was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0. A payment for cement repaving was presented in the amount of $4,092. A motion to approve this invoice was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0. The water line project has been completed and a pay request for the final payment in the amount of $9,735 was presented. A motion to approve this payment was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

18. **To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.**

Ms. Coveler advised the Board the Open Enrolment has completed. The final audit of last year's workman's comp for the District realized a reimbursement of a little over $12,000.

19. **To review and act on real estate matters, including but not limited to purchase, sale, platting, or permits.**

No action was taken.

20. **To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.**

Nothing at this time.

21. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

The Board did not convene in closed session under this item.

22. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board did not convene in closed session under this item.

23. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

The Board did not convene in closed session under this item.

24. To review, discuss and take action regarding matters discussed in the Closed Session.

No action was required.

25. To set the date of the next regular meeting.

The August regular meeting will be held on August 25, 2026, at 9:30 AM. The mid-month bill pay meeting will be held on a date to be determined.

26. Adjournment.

There being no further business brought before the Board, a motion to adjourn was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0. The meeting adjourned at 10:07 a.m.

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Secretary of Board