MINUTES OF THE JUNE 30, 2026, MEETING OF THE HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

A meeting for **JUNE 30, 2026,** was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

1. **Call meeting to order.**

   The meeting was called to order at 9:32 A.M. by **BILL BLASDELL.** Those commissioners present were **BILL BLASDELL, EVERETT GRIFFIN, ROBIN HAYSLIP**, DON **GILKEY and KENNETH ADCOCK.** Also present were Members of the Chief's staff, District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, James Roberts, Joseph Ellis from McCall, Gibson, Swedlund, Barfoot and David Slattery from Slattery and Tackett.

2. **To receive public comment.**

   The Board opened the meeting to public comment; there was no public in attendance.

3. **To administer the Oath of Office to re-elected Commissioners.**

   Mr. Manley administered the Oath of Office to Commissioners **KENNETH ADCOCK** and **ROBIN HAYSLIP.**

4. **To approve the Minutes of prior meetings.**

   Motion to approve previous minutes was made by **MR. BLASDELL** and seconded by **MR. GILKEY**. Motion carried by a vote of 5 to 0.

5. **To review, discuss and take action regarding the District's 2025 audit report.**

   Mr. Ellis presented the 2025 audit. After review and discussion a motion was made by **MR. BLASDELL** to accept the 2025 audit and seconded by **MR. GILKEY**. Motion carried by a vote of 5 to 0.

6. **To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.**

   A motion was made by **MR. BLASDELL** and seconded by **MR. GILKEY** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 5 to 0. Mr. Hayslip advised the Board it was time to renew the line of credit previously established. A motion to renew the line of credit was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0.

7. **To review and discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.**

No action was taken.

8. **To review and take action regarding purchase requests by the Department, including but not limited to capital assets, apparatus/vehicles, equipment, tools and communications equipment.**

Chief Richardson advised the Board the service agreement with Onduty Health was due. He explained the need to add some additional tests to the health assessments this year bringing the total cost for testing all 66 employees to $66,330 for the year. A motion to approve this expense was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0. Then the apparatus committee gave a presentation on the specs for a new ladder truck to replace Ladder 84 and a new engine to replace Engine 82 as they are being aged out. After discussion the committee provided the expected cost of each vehicle before additional equipment will be added after they are built. The ladder truck is at a cost of $1.3 million and the engine at a cost of $1.2 million. A motion to authorize the ordering of the trucks was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0. There will be no payment due until after the trucks are delivered.

9. **To review and act on disposition of surplus and/or salvage property.**

No salvage or surplus at this time

10. **To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.**

No action was taken.

11. **To receive a report from Fire Chief on Fire Department activity.**

Chief Richardson and members of the department made verbal and multi-media reports. No action was required.

12. **To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.**

Mr. Slattery provided an update on ongoing projects. He presented pay request number 6 for the Holtman property project in the amount of $67,095.52 from MAACO Construction. A motion to approve the payment of this pay request was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0. He presented pay request number 2 from Capital Underground for the waterline project in the amount of $8,847 pending engineer certification. A motion to approve this pay request was made by **MR.BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0.

13. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.

Ms. Coveler advised the Board the property and auto insurance will increase to $225,650 for the next year. This increase is due to the number of vehicles and property value increases. A Motion to approve the Auto and Property Insurance policy was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0. She then reported that the employee health insurance will be changing to Blue Cross Blue Shield PPO plan to an HMO plan due to the increase in the current carrier's rate. This will be an advantage to the employees as the families will now be covered at $0 cost to the employee. She explained the difference in the two policies and the dental insurance and vision insurance policies. A motion to accept the recommendation to change the employee insurance at a cost of $106,000 per month was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. Motion carried by a vote of 5 to 0.

14. To review and act on real estate matters, including but not limited to purchase, sale, platting, or permits.

No action was taken.

15. To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.

Nothing at this time.

Commissioner Gilkey left the meeting at 10:45 a.m. and did not return.

16. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

The Board did not convene in closed session under this item.

17. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board convened in closed session at 11:15 a.m. pursuant to Government Code § 551.074 to discuss a personnel matter. The Board reconvened in open session at 11:46 a.m.

18. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

The Board did not convene in closed session under this item.

19. To review, discuss and take action regarding matters discussed in the Closed Session.

No action was taken on matters discussed in closed session.

20. To set the date of the next regular meeting.

The July regular meeting will be held on July 28, 2026, at 9:30 AM. The mid-month bill pay meeting will be held on July 14, 2026, at 9:30 AM.

21. Adjournment.

There being no further business brought before the Board, a motion to adjourn was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0. The meeting adjourned at 11:47 a.m.

Secretary of Board