**MINUTES OF THE MAY 26, 2026, MEETING OF THE HARRIS COUNTY EMERGENCY SERVICES DISTRIST NO.17**

A meeting for **MAY 26, 2026,** was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

1. **Call meeting to order.**

   The meeting was called to order at 9:30 A.M. by **BILL BLASDELL.** Those commissioners present were **BILL BLASDELL, EVERETT GRIFFIN, ROBIN HAYSLIP and KENNETH ADCOCK. DON GILKEY** joined the meeting at 9:40 A.M. Also present were Members of the Chief's staff, District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, James Roberts, Katie Norris from RIT Financial and David Slattery from Slattery and Tackett.

2. **To receive public comment.**

   The Board opened the meeting to public comment; there was no public in attendance.

3. **To approve the Minutes of prior meetings.**

   Motion to approve previous minutes was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

4. **To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.**

   A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 4 to 0.

5. **To review, discuss and act regarding amendments to the District's 2026 budget.**

   A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to approve the amended budget, including Colonial benefits employee contributions. Motion carried by a vote of 4 to 0.

6. **To designate the Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2026.**

   Mr. Manley presented a resolution to designate the Harris County Tax Office to prepare the District's 2026 tax rate calculations. A Motion was made by **Mr. BLASDELL,** seconded by **MR. ADCOCK,** to designate the tax office to prepare the 2026 calculations. Motion carried by a vote of 4 to 0.

7. **To authorize District counsel to publish the necessary 2026 Tax Rate setting notices.**

   Mr. Manley requested authorization to manage the District's 2026 tax rate setting publications with the Houston Chronicle. A Motion was made by **MR. BLASDELL,** seconded by **MR. ADCOCK,** to authorize District counsel to oversees the necessary publications. Motion carried by a vote of 4 to 0.

8. **To review and discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.**

   No action was taken.

9. **To review and take action regarding purchase requests by the Department, including but not limited to capital assets, apparatus/vehicles, equipment, tools and communications equipment.**

   Chief Richardson explained that buying into the Tempest system 800 MHZ radio system is required. He presented a purchase order requesting 4 Viking compatible radios for deployment, 1 mobile and 2 portable radios at a cost of $34,043.93. A motion to approve this purchase was made by **MR. BLASELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0. He explained that once crews are deployed, TIFMAS funds will be received that will offset the initial cost.

10. **To review and act on disposition of surplus and/or salvage property.**

    A motion to approve listing fireproof cabinets for sale on Govdeals was made by **MR. BLASELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

11. **To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.**

    No action was taken.

12. **To receive a report from Fire Chief on Fire Department activity.**

    Chief Richardson and members of the department made verbal and multi-media reports. No action was required.

13. **To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.**

    Mr. Slattery provided an update on ongoing projects. He presented pay request number 5 for the Holtman property project in the amount of $226,841.12 from MAACO Construction. A motion to approve the payment of this pay requests was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0. He reported the water line project has been completed.

**14. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.**

Chief Cone advised the Board the Workman's Comp Insurance for the next year will cost $210,540. This is very close to the cost for the current year. A Motion to approve the Workman's Comp policy was made by **MR. GRIFFIN** and seconded by **MR. BLASDELL**. Motion carried by a vote of 5 to 0.

**15. To review and act on real estate matters, including but not limited to purchase, sale, platting, or permits.**

No action was taken.

**16. To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.**

Chief Richardson presented an ILA with the City of Houston, describing the mutual aid services which would be provided during the FIFA World Cup. Agreeing to the contract would allow the District to receive reimbursements for some of the related costs. A Motion to approve the ILA was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0.

**17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action was taken.

**18. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action was taken.

**19. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action was taken.

**20. To review, discuss and take action regarding matters discussed in the Closed Session.**

No action was taken.

**21. To set the date of the next regular meeting.**

The June regular meeting will be held on June 30, 2026, at 9:30 AM. The mid-month bill pay meeting will be held on June 9, 2026, at 9:30 AM.

**22. Adjournment.**

There being no further business brought before the Board, a motion to adjourn was made by **MR. BLASDELL**, seconded by **MR. GRIFFIN**. Motion carried by a vote of 5 to 0 and the meeting adjourned at 10:15 A.M.

Secretary of Board