

**MINUTES OF THE MARCH 31, 2026, MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO.17**

A meeting for **March 31, 2026**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

1. Call meeting to order.

The meeting was called to order at 9:31 A.M. by **BILL BLASDELL**. Those commissioners present were **BILL BLASDELL, EVERETT GRIFFIN, KENNETH ADCOCK, and ROBIN HAYSLIP**. **DON GILKEY** was unable to attend. Also present were Members of the Chief's staff, District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, James Roberts, Katy Norris from RIT Financial and David Slattery from Slattery and Tackett.

2. To receive public comment.

The Board opened the meeting to public comment; there was no public in attendance.

3. To elect Board officers.

After discussion the following appointments as officer for the Board were set:

President	BILL BLASDELL
Vice President	KENNETH ADCOCK
Treasurer and Secretary	ROBIN HAYSLIP
Assistant Treasurer	EVERETT GRIFFIN
Member at large	DON GILKEY

4. To approve the Minutes of prior meetings.

Motion to approve previous minutes was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN** Motion carried by a vote of 4 to 0.

5. To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.

A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 4 to 0.

6. To review, discuss and act regarding the adoption of the District's 2026 tax exemptions.

After discussion, a motion to keep the exemptions the same as last year was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

7. To review and discuss and take action regarding adoption, amendment and explanation of District policies, procedures, and standard operating guidelines.

No action taken.

8. To review and take action to approve the purchase of capital assets, including apparatus/vehicles, equipment, tools, and communications equipment.

Ms. Coveler advised the Board she received the quote for the Cyber Security for the year with a total cost of \$12,111.65 which is the same as last year. A motion to approve this expenditure was made by **MR. BLASDELL** and seconded by **MR. HAYSLIP**. Motion carried by a vote of 4 to 0.

9. To review and act on disposition of surplus and/or salvage property.

No action taken.

10. To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.

No action taken.

11. To receive a report from Fire Chief on Fire Department activity.

Chief Richardson and members of the department made verbal and multi-media reports. No action required.

12. To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.

Mr. Slattery provided an update on ongoing projects. No action required at this time.

13. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.

No action taken.

14. To review and act on real estate, including to purchase, sale, plating, or permits.

No action taken.

- 15. To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.**

Update given by Assistant Chief Cone No action required.

- 16. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

- 17. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

- 18. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

- 19. To review, discuss and take action regarding matters discussed in the Closed Session.**

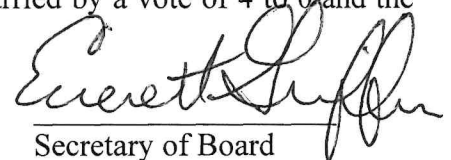
No action.

- 20. To set the date of the next regular meeting.**

The April regular meeting will be held on April 28, 2026, at 9:30 AM. The mid-month bill paying meeting will be held on April 14, 2026, at 9:30 AM.

- 21. Adjournment.**

There being no further business brought before the Board, a motion to adjourn was made by **MR. GRIFFIN**, seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0 and the meeting adjourned at 10:06 PM


Secretary of Board