

**MINUTES OF THE DECEMBER 16, 2025, MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO.17**

A meeting for **December 16, 2025**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

1. Call meeting to order.

The meeting was called to order at 9:31 A.M. by **BILL BLASDELL**. Those commissioners present were **BILL BLASDELL, KENNETH ADCOCK, and ROBIN HAYSLIP. DON GILKEY and EVERETT GRIFFIN** were unable to attend. Also present were Members of the Chief's staff, District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, Amanda Coveler, James Roberts, Katy Norris from RIT Financial and Administrative staff, and David Slattery from Slattery and Tackett.

2. To receive public comment.

The Board opened the meeting to public comment; there was no public in attendance.

3. To approve the Minutes of prior meetings.

Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to approve the minutes from prior meetings. Motion carried by a vote of 3 to 0.

4. To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.

A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 3 to 0.

5. To review and act on amendments/revisions to District budgets.

No action required.

6. To receive report from HDL companies regarding Special Purpose Districts and take any related action.

No action.

7. To review and discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.

No action taken.

8. **To review and take action to approve the purchase of capital assets, including apparatus/vehicles, equipment, tools, and communications equipment.**

No action required.

9. **To review and act on disposition of surplus and/or salvage property.**

Chief Richardson informed the Board the commercial stove from Station 81 has been replaced and the old stove with various hoses and fittings will be put on the surplus list for sale. A motion to approve the commercial stove being added to the surplus list was made by **MR. BLASDELL** and seconded by **MR. HAYSLIP**. Motion carried by a vote of 3 to 0.

10. **To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.**

No action taken.

11. **To review, discuss and act regarding an Interlocal Agreement with Harris County Toll Road Authority.**

Chief Richardson explained the proposed Interlocal Agreement with Harris County Toll Road Authority. The Agreement will only encompass Beltway 8 and the Hardy Toll Road, it does not include the Grand Parkway. A motion was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL** to approve the Agreement. Motion carried by a vote of 3 to 0.

12. **To receive a report from Fire Chief on Fire Department activity.**

Chief Richardson and members of the department made verbal and multi-media reports. No action required.

13. **To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.**

Mr. Slattery provided an update on ongoing projects. He presented pay request #1 from Maaco on the Holtman project in the amount of \$52,040.71 pending architect certification. A motion to approve this payment after certification was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 3 to 0.

Mr. Slattery provided requested engaging a firm to prepare an OSSF Report required by Harris County for replatting of the Holtman property, for an amount not to exceed \$2,500. A motion to approve this payment after certification was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to approve retaining the firm for an amount not to exceed \$2,500. Motion carried by a vote of 3 to 0.

14. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.

Ms. Coveler explained to the Board the new State bill 4144 concerning cancer benefits for retired firefighters. The Board will table this item until the January meeting to give Board members a chance to study the Bill and how many retirees the Department will have over the next few years.

15. To review and act on real estate, including to purchase, sale, platting, or permits.

No action taken.

16. To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.

No action taken.

17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

No action.

18. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action.

19. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action.

20. To review, discuss and take action regarding matters discussed in the Closed Session.

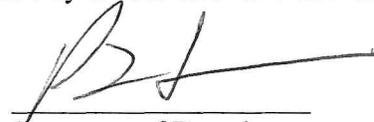
No action.

21. To set the date of the next regular meeting.

The January bill pay meeting will be held on January 13, 2025 at 9:30 AM.
The regular January meeting will be held on January 27, 2025, at 9:30 AM.

25. Adjournment.

There being no further business brought before the Board, a motion to adjourn was made by **MR. BLASDELL**, seconded by **MR ADCOCK**. Motion carried by a vote of 3 to 0 and the meeting adjourned at 10:28 a.m.


Secretary of Board