

**MINUTES OF THE SEPTEMBER 30, 2025, MEETING OF THE  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO.17**

A meeting for **September 30, 2025**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

**1. Call meeting to order.**

The meeting was called to order at 9:30A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, EVERETT GRIFFIN, KENNETH ADCOCK**, and **ROBIN HAYSLIP**. **DON GILKEY** was unable to attend. Also present were Members of the Chief's staff, District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, Amanda Coveler, James Roberts, Todd Smith, and Mike Stallings, Administrative staff, and David Slattery from Slattery and Tackett.

**2. To receive public comment.**

The Board opened the meeting to public comment, there was no public in attendance.

**3. To approve the Minutes of prior meetings.**

Motion was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN** to approve the minutes from prior meetings. Motion carried by a vote of 4 to 0.

**4. To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.**

A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 4 to 0. It was confirmed the Trustmark loan was paid off.

**5. To review and act on amendments/revisions to District budgets.**

No action taken.

**6. To review and discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.**

No action taken.

**7. To review and take action to approve the purchase of capital assets, including apparatus/vehicles, equipment, tools, and communications equipment.**

Chief Richardson presented the following item for the Board's consideration: A quote to upfit the Rehab Truck's stabilization system. The quote from Simmons Martin is in the amount of \$29,113.30. A motion to approve this expenditure was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

**8. To review and act on disposition of surplus and/or salvage property.**

Chief Cone advised the Board the old john boat has reappeared at the station and he wants to list it on gov.deals as surplus. The old booster truck is now surplus, and he would like to donate it to a rural fire department that is in need of a booster. This will be one through the Texas Forestry Service's Helping Hands program. A Motion to approve the sale of the john boat as salvage and donating the booster truck was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0.

**9. To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.**

No action taken.

**10. To receive a report from Fire Chief on Fire Department activity.**

Chief Cone and members of the department made verbal and multi-media reports. No action required.

**11. To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.**

Mr. Slattery provided an update on ongoing projects. No action required. Chief Richardson advised the Board he had contacted a water well company to get a quote on having the front well capped. The quote for that job is \$4,348.61. A motion to approve this expenditure was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 4 to 0.

**12. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.**

Ms. Coveler provided the Board with information regarding the District's health and benefit plans and the yearly personnel reviews and the search for 2 new administrative employees. No action required.

**13. To review and act on real estate, including to purchase, sale, platting, or permits.**

No action taken.

**14. To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.**

No action taken.

**15. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action.

**16. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

**17. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

**18. To review, discuss and take action regarding matters discussed in the Closed Session.**

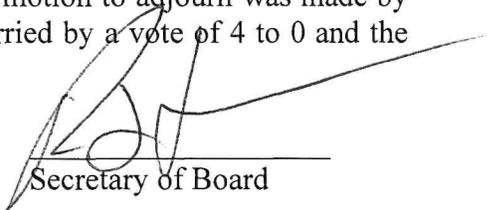
No action.

**19. To set the date of the next regular meeting.**

The mid-month bill payment meeting will be October 14, 2025, at 9:30 a.m. The next regular meeting will be held on Tuesday, October 28, 2025, at 9:30 a.m. The Board went ahead and set the meeting schedule for the remainder of the year. November meeting will include a lunch and will be held on November 18, 2025 at 11:00 AM. The December meeting will be held on December 16, 2025 at 9:30 AM. Due to the November and December meetings being held earlier in the month, there will be no need to have a mid-month bill meeting scheduled.

**25. Adjournment.**

There being no further business brought before the Board, a motion to adjourn was made by **MR. BLASDELL**, seconded by **MR GRIFFIN**. Motion carried by a vote of 4 to 0 and the meeting adjourned at 10:19 a.m.

  
Secretary of Board