

**MINUTES OF THE AUGUST 26, 2025, MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO.17**

A meeting for **August 26, 2025**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

1. Call meeting to order.

The meeting was called to order at 9:36A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, EVERETT GRIFFIN, KENNETH ADCOCK**, and **ROBIN HAYSLIP**. **DON GILKEY** was unable to attend. Also present was Chief Richardson and members of his staff, District legal counsel David Manley of Coveler & Peeler, P.C., Katy Norris of RIT Financial, and David Slattery from Slattery and Tackett.

2. To receive public comment.

The Board opened the meeting to public comment, There was no public in attendance.

3. To approve the Minutes of prior meetings.

Motion was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN** to approve the minutes from prior meetings. Motion carried by a vote of 4 to 0.

4. To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.

A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 4 to 0.

5. To review and act on amendments/revisions to District budgets.

No action taken.

6. To review and discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.

No action taken.

7. To review and take action to approve the purchase of capital assets, including apparatus/vehicles, equipment, tools, and communications equipment.

No action taken.

8. To review and act on disposition of surplus and/or salvage property.

No action taken.

9. To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.

No action taken.

10. To receive a report from Fire Chief on Fire Department activity.

Chief Richardson and members of the department made verbal and multi-media reports. No action required.

11. To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.

Mr. Slattery provided an update on ongoing projects. No action required.

12. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.

Ms. Coveler provided the Board with information regarding the District's health and benefit plans. Chief Richardson explained to the Board the need for an additional Administrative Position. After discussion a motion was made by **MR. BLASDELL** to approve the additional position and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

13. To review and act on real estate, including but not limited to purchase, sale, platting, or permits.

No action taken.

14. To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.

No action taken.

15. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

No action.

16. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action.

17. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action.

18. To review, discuss and take action regarding matters discussed in the Closed Session.

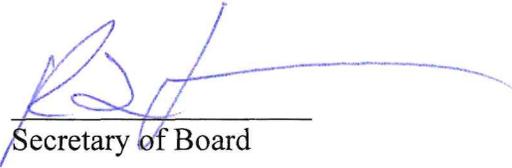
No action.

19. To set the date of the next regular meeting.

The next regular meeting will be held on Tuesday, September 30, 2025, at 9:30 a.m. The mid-month bill payment meeting will be September 9, 2025, at 9:30 a.m.

25. Adjournment.

There being no further business brought before the Board, a motion to adjourn was made by **MR. BLASDELL**, seconded by **MR GRIFFIN**. Motion carried by a vote of 4 to 0 and the meeting adjourned at 10:20 a.m.



Secretary of Board