

**MINUTES OF THE JUNE 24, 2025, MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO.17**

A meeting for **June 24, 2025**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

1. Call meeting to order.

The meeting was called to order at 9:30A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, EVERETT GRIFFIN, KENNETH ADCOCK**, and **ROBIN HAYSLIP**. **DON GILKEY** was unable to attend. Also, present were Members of the Chief's staff, District legal counsel David Manley of Coveler & Peeler, P.C., Katy Norris of RIT Financial, and David Slattery from Slattery and Tackett.

2. To receive public comment.

The Board opened the meeting to public comment, there was no public in attendance.

3. To approve the Minutes of prior meetings.

The minutes from the prior regular meeting were reviewed and a Motion was made by **MR. GRIFFIN** to accept the minutes. Seconded by **MR. HAYSLIP**. Motion carried by a vote of 4 to 0.

4. To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, resolutions for account access, and to pay bills.

Ms. Norris from RIT Financial presented the District's Financial statements and pending bills. A Motion was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN** to accept the financial report as presented and approve payment of bills included therein. Motion carried by a vote of 4 to 0.

5. To review and act on amendments/revisions to District budgets.

No action taken

6. To review and take action to approve the purchase of capital assets, including apparatus/vehicles, equipment, tools, and communications equipment.

No action taken.

7. To review and act on disposition of surplus and/or salvage property.

Chief Cone advised the Board that there were numerous old computers, printers and a Television that were obsolete. Chief Morrison also informed the Board that there was old scrap metal that he would like to sell for scrap. A Motion to approve the selling of the listed items as salvage was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 4 to 0.

8. To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles, and equipment.

No action taken.

9. To receive a report from Fire Chief on Fire Department activity.

Chief Cone and members of the department made verbal and multi-media reports. No action required.

10. To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.

Mr. Slattery provided an update on ongoing projects. No action required.

A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to declare FenceCrete America as the sole source to provide fencing for the Holtman Property project as a cost of \$82,380. Motion carried by a vote of 4 to 0.

11. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.

Ms. Coveler provided the Board with information regarding the District's health and benefitis plans. introduces the Paycom Representative. A Motion to keep United Healthcare and the package provided by VFIS pending the Fire Chief's approval, was made by **MR. HAYSLIP** and seconded by **MR. GRIFFIN**. Motion carried by a vote of 4 to 0.

12. To review and act on real estate, including but not limited to purchase, sale, platting, or permits.

No action taken.

13. To review and act on any matters regarding dispatch, communications, or mutual aid agreements with other agencies.

No action taken.

14. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

No action.

15. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

No action.

16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

No action.

17. To review, discuss and take action regarding matters discussed in the Closed Session.

No action.

18. To review and discuss matters related to the District's 2025 tax setting process.

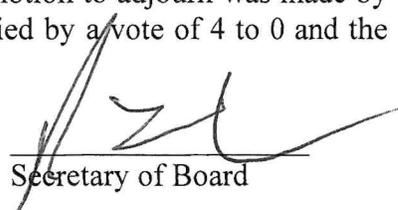
Mr. Manley reviewed the upcoming tax setting process. No action.

19. To set the date of the next regular meeting.

The next regular meeting will be held on Tuesday, July 29, 2025, at 9:30 a.m. The mid-month bill payment meeting will be July 8, 2025, at 9:30 A.M.

20. Adjournment.

There being no further business brought before the Board, a motion to adjourn was made by **MR. BLASDELL**, seconded by **MR GRIFFIN**. Motion carried by a vote of 4 to 0 and the meeting adjourned at 10:15 a.m.


Secretary of Board