

**NOTICE OF PUBLIC MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17** will hold a meeting on **December 20, 2023** at **10:30 a.m.** at the following location in the District: **Administration Building, 10410 Airline Dr., Houston, Texas.**

The District will consider and act upon the following matters:

1. Call meeting to order.
2. To receive public comment.
3. To approve the Minutes of prior meeting(s).
4. To review and act on financial matters, including financial report, investments, Investment Policy, accounts, depository security, lines of credit, resolutions for account access, and to pay bills.
5. To review and act on amendments/revisions to District 2023 budget.
6. To review and take action to approve the purchase of capital assets, including apparatus/vehicles, equipment, tools and communications equipment.
7. To review and act on disposition of surplus and/or salvage property,
8. To review and act on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles and equipment.
9. To receive a report from Fire Chief on Fire Department activity.
10. To review, discuss and act on any issues related to the repairs, improvement, and construction of District facilities, including engaging construction services, change orders and construction payments.
11. To review and act on personnel matters, including action on hiring, retention, policies, duties, and benefits.
12. To review and act on real estate, including but not limited to purchase, sale, platting, or permits.
13. To review and act on any matters regarding dispatch, communications or mutual aid agreements with other agencies.
14. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
15. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
16. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

17. To review, discuss and act regarding matters discussed in the Closed Session.
18. To set the date of the next regular meeting.
19. Adjournment.



**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 17**

By: *David J. Manley*

**DAVID J. MANLEY**, District Counsel  
COVELER & PEELER, P.C.  
Two Memorial City Plaza  
820 Gessner, Suite 1710  
Houston, Texas 77024  
Office: (713) 984-8222  
Email: [manley@coveler.com](mailto:manley@coveler.com)