

**MINUTES OF THE AUGUST 23, 2022, MEETING OF THE  
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A meeting for **August 23, 2022**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:45 A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, ROBIN HAYSLIP, EVERETT GRIFFIN, and KENNETH ADCOCK**. Commissioner **DON GILKEY** was unable to attend. Also, present were District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, Amanda Coveler of RIT Management Group, Randy Parr and Katy Norris of RIT Financial, Fire Chief Sean Richardson, Chief James Cone, Chief Todd Smith, Gary Morrison, and James Roberts.

The Board opened the meeting to public comment, there was no public in attendance.

The Board addressed item 3, to approve the minutes of the last meetings. **MR. BLASDELL** made a motion, seconded by **MR. ADCOCK** to approve the minutes for the July 26, 2022 regular meeting and the July 26, 2022, Special Meeting. Motion carried by a vote of 4 to 0.

The Board addressed item 5 of the agenda, to receive and approve the Financial Report, act on investments, investment policy, District depository accounts and to pay District bills. Randy Parr presented the financial report. A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 4 to 0. Mr. Parr advised the Board the audit is being worked on and the auditors will be out next week to review invoices. A motion was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN** to approve the Resolutions as presented to remove Randy Parr and add David Manley, Katie Norris and RIT Financial as authorized representatives to all of the District's financial institutions, and to move the proceeds from maturing CDs to Texas Class. Motion carried by a vote of 4 to 0.

There was no action on items 5 or 6.

The Board then discussed item 7 capital assets. Chief Richardson explained to the Board the need for a new copier. A motion to approve the purchase of a new copier at a cost of

\$11,310.58, was made by **MR. BLASDELL** and seconded by **MR. GRIFFIN** Motion carried by a vote of 4 to 0.

For item 8 concerning surplus, Chief informed the Board the old copy machine will be auctioned off after the new machine arrives. He also explained the Nordic Track will be auctioned as it has been replaced. **MR. HAYSLIP** made a motion to auction the old copy machine and Nordic Track, seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0.

No action required on item 9.

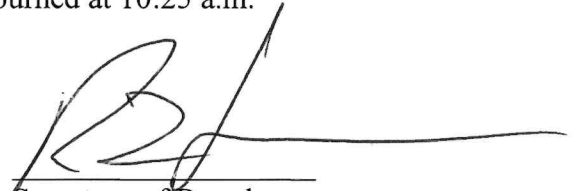
The Board then addressed item 10, Fire Chief's report on Fire Department activity. Chief Richardson and members of the department made verbal and multi-media reports. No action was taken.

The Board then addressed item 11 concerning projects for the district's facilities. Mr. Slattery was unable to attend, and Chief Cone gave his report. Station 83 is complete and just waiting for the certification to be sent. The contactor for Station 81 is getting his bond and then this project will begin. The Maintenance Shop project is waiting for the civil review and then the permits will be issued. The contract for this project with MAACO has been signed and it will begin in a couple of weeks as soon as the materials are delivered. No action required.

The Board then addressed items 12 through 18. **MR. GRIFFIN** reported to the Board the realtor is looking at properties in the area. No action at this time.

There was no closed session required.

The next regular meeting will be held September 27, 2022, at 9:30 a.m. There being no further business brought before the Board, the meeting adjourned at 10:25 a.m.



Secretary of Board