

**MINUTES OF THE JULY 26, 2022, MEETING OF THE  
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A meeting for **July 26, 2022**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:45 A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, ROBIN HAYSLIP, EVERETT GRIFFIN, and KENNETH ADCOCK**. Commissioner **DON GILKEY** was unable to attend. Also, present were District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, Randy Parr and Katy Norris of RIT Financial, Fire Chief Sean Richardson, Chief James Cone, Chief Todd Smith, Gary Morrison, Alita Valerio, and James Roberts.

The Board opened the meeting to public comment, there was no public in attendance.

The Board addressed item 3, to approve the minutes of the last meetings. **MR. BLASDELL** made a motion, seconded by **MR. HAYSLIP** to approve the minutes for the June 28, 2022 regular meeting and July 6, 2022 special meeting. Motion carried by a vote of 4 to 0.

There is no action on item 4, the audit is still in progress.

The Board addressed item 5 of the agenda, to receive and approve the Financial Report, act on investments, investment policy, District depository accounts and to pay District bills. Randy Parr presented the financial report. A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 4 to 0. Mr. Parr introduced Katy Norris who will be preparing the District's financial reports and the District's contact for RIT Financial.

There was no action on items 6 and 7.

The Board then discussed item 8 capital assets. Chief Richardson explained to the Board the need for 2 vehicle lifts at a cost of \$37,500. These are included in the current budget. A motion to approve the purchase of the 2 lifts at a cost of \$37,500 was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 4 to 0. He also explained the conversion of the rehab truck to a Command Center vehicle at a cost of \$120,000. This was originally budgeted as \$100,000 however the cost has risen. A motion to approve the conversion in the

amount of \$120,000 was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0.

For item 9 concerning surplus, Chief informed the Board the Tahoe and it's equipment will be listed on the government auction website until August 10, 2022.

No action required on item 10.

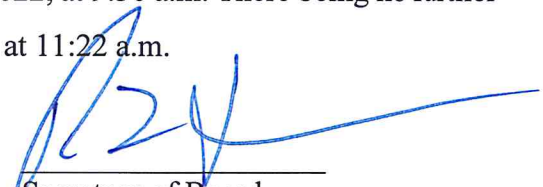
The Board then addressed item 11, Fire Chief's report on Fire Department activity. Chief Richardson and members of the department made verbal and multi-media reports. No action was taken.

The Board then addressed item 12 concerning projects for the district's facilities. Mr. Slattery informed the Board the water line project contract has been given to counsel for approval. The contract with Maaco for the Maintenance Building has been sent to Maaco for signatures and should be ready for Board signatures next week. The permits for this project are still in review by Harris County and the project will commence either 30 days after contract approval or the permits are approved whichever is the latest.

No action required on items 13 through 15.

The Board entered closed session at 10:30 a.m. to discuss personnel matters. The Board came out of closed session as 11:20 a.m. No action taken.

The next regular meeting will be held August 23, 2022, at 9:30 a.m. There being no further business brought before the Board, the meeting adjourned at 11:22 a.m.

  
Secretary of Board