

**MINUTES OF THE JUNE 28, 2022, MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A meeting for **June 28, 2022**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:32 A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, ROBIN HAYSLIP, EVERETT GRIFFIN, and KENNETH ADCOCK**. Commissioner **DON GILKEY** joined the meeting at 9:45 AM. Also, present were District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, Randy Parr of RIT Financial, Amanda Coveler of RIT Management Group, Fire Chief Sean Richardson, Chief James Cone, Chief Todd Smith, Gary Morrison, Alita Guidry, the firefighter team members of the IRECA competition and James Roberts.

The Board opened the meeting to public comment, there was no public in attendance. Mr. Manley administered the Oath of Office to Commissioner **ADCOCK** and Commissioner **HAYSLIP**.

The Board addressed item 3, to approve the minutes of the last meetings. **MR. BLASDELL** made a motion, seconded by **MR. GRIFFIN** to approve the minutes for the May meeting. Motion carried by a vote of 4 to 0.

There is no action on Item 4, the audit is still in progress.

The Board addressed item 5 of the agenda, to receive and approve the Financial Report, act on investments, investment policy, District depository accounts and to pay District bills. Randy Parr presented the financial report. A Motion was made by **MR. BLASDELL** and seconded by **MR. HAYSLIP** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 4 to 0.

There was no action on items 6 and 7.

The Board next addressed item 8, to review and act on surplus equipment. The Chief explained that due to the new Tahoe that has been ordered there will be one Tahoe and its equipment for surplus/salvage. A motion to approve the surplus/salvage of the Tahoe and the

equipment that is being removed was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 5 to 0.

No action required on item 9.

The Board then addressed item 10, Fire Chief's report on Fire Department activity. Chief Richardson and members of the department made verbal and multi-media reports. Fire fighter Tanner and his IRECA team gave a report on the training and competition they participated in last week. This team came in second place and gained hands on training and valuable knowledge and skills from this exercise. They plan to return next year and participate again.

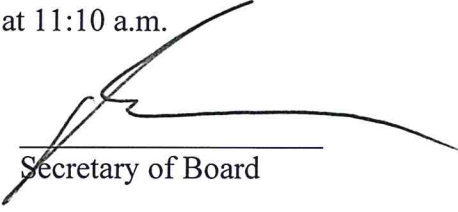
The Board then addressed item 11 concerning projects for the district's facilities. Mr. Slattery informed the Board that the water line for Station 81 received 4 bids. After reviewing the bids and qualifications Mr. Slattery recommends accepting the bid for \$169,714.00 from Mercer Express. The expected length of the project will be one month with construction beginning in late July or early August. A motion to accept Mercer Express as the company for the water line project at Station 81 was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL** pending Counsel review of the contract. This motion carried by a vote of 5 to 0. He next addressed Station 82 and informed the Board it is complete and there will be a final walk through on Thursday at 9:00 AM. He presented the final pay request in the amount of \$42,918.35 subject to architect certification. A motion to approve the pay request 4 was made by **MR. BLASDELL** and seconded by **MR. GILKEY**. Motion carried by a vote of 5 to 0. Mr. Slattery further informed the Board Station 83 still has several items that require completion. There will be a final walk through on Thursday at 10:30 AM. The items that require completion will be noted at that time. Mr. Slattery presented pay request 12 from Bass Construction in the amount of \$77,253.31 pending architect approval. A motion to approve this pay request was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 5 to 0. Mr. Slattery then discussed the Maintenance Facility contract. He received two bid proposals; one from Bass Construction and one from Maaco. They were both very close, but after reviewing both proposals, he recommends awarding the bid to Maaco in the amount of \$196,000.00, with construction starting in late July or early August. Expected completion March 2023. A motion was made to accept the bid from Maaco by **Mr. BLASDELL** and seconded by **MR. HAYSLIP**. Counsel will review the bid contract. Motion carried by a vote of 5 to 0.

The Board next addressed item 12, to review and act on personnel matters. Ms. Coverer informed the Board she has been working on getting bids for insurance and is close to making the decision on which company offers the best coverage for the money. No action taken.

No action required on items 13 and 14.

The Board entered closed session at 10:43 a.m. to discuss personnel matters. The Board came out of closed session as 11:08 a.m.

The next regular meeting will be held July 26, 2022, at 9:30 a.m. There being no further business brought before the Board, the meeting adjourned at 11:10 a.m.



Secretary of Board