

**MINUTES OF THE APRIL 19, 2022, MEETING OF THE  
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A meeting for **APRIL 19, 2022**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:32 A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, ROBIN HAYSLIP and KENNETH ADCOCK**. Commissioners **EVERETT GRIFFIN** and **DON GILKEY** were unable to attend. Also, present were District legal counsel David Manley of Coveler & Peeler, P.C., the District's Administrative Assistant Becky Cox, Randy Parr of RIT Financial, Amanda Coveler of RIT Management Group, Fire Chief Sean Richardson, Chief James Cone, Chief Todd Smith, Chief Stalling, Alita Valerio, Gary Morrison and James Roberts.

The Board opened the meeting to public comment, there was no public in attendance.

The Board addressed item 3, to approve the minutes of the last meetings. **MR. BLASDELL** made a motion, seconded by **MR. HAYSLIP** to approve the minutes for the March meeting. Motion carried by a vote of 3 to 0.

The Board addressed item 4 of the agenda, to receive and approve the Financial Report, act on investments, investment policy, District depository accounts and to pay District bills. Randy Parr presented the financial report. A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 3 to 0. The Board then discussed having the tax funds directly sent to Trustmark account, Motion to make this change in financial institutions was made by **MR. BLASDELL** and seconded by **MR. HAYSLIP**. Motion carried by a vote of 3 to 0.

The Board then discussed item 5 concerning the exemptions for the coming year. A motion to keep the same exemptions that are currently in place (Homestead: \$0.00; Over 65: 75,000; Disability: \$75,000) was made by **MR. BLASDELL** and seconded by **MR. HAYSLIP**. Motion carried by a vote of 3 to 0.

There was no action required on item 6, revisions to the District's budget.

There was discussion only for item 7. The Chief informed the Board there had been demonstrations from vendors of rescue tools. He hopes to have a purchase price at the next meeting.

The Board then considered item 8 of the agenda. Chief Richardson requested approval to dispose of a dryer and some old lights from Station 82. A Motion was made by **MR. BLASDELL**, seconded by **MR. ADCOCK** to approve the disposal of the items requested by placing them up for auction. Motion carried by a vote of 3 to 0.

No action on items 9.

The Board then addressed item 10, Fire Chief's report on Fire Department activity. Chief Richardson and members of the department made verbal and multi-media reports.

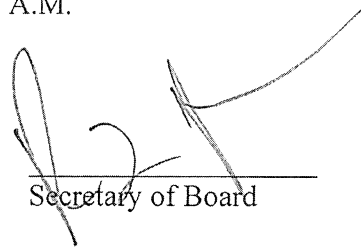
The Board then addressed item 11 concerning projects for the district's facilities. Mr. Slattery was unable to attend, and Chief Cone presented his report. There is still no approval for the water line from the City of Houston. He has no pay request for Station 82 project currently. There should be a punch list for Station 82 next week. The project for Station 83 is progressing, they are working on the panels for the front of the station and waiting on the installers for the new ice machine. He presented pay request number 11 from Bass Construction in the amount of \$18,475.60. A Motion to approve and pay this pay request was made by **MR. BLASDELL** and seconded by **MR. ADCOCK**. Motion to pay request number 11 passed by a vote of 3 to 0. The drawings for the Maintenance Building project have been sent to the City but it may be 3 to 4 months to get approval. The project will be out for bids with the pre bid conference being on May 10, 2022, and opening of the bids on May 18. He hopes to present a proposed bid to the Board at the May meeting

The Board next addressed item 12, to review and act on personnel matters. Ms. Coveler informed the Board that she has met with the representative from VFIS concerning the Workman's Comp policy and they are working on the estimate for next year. She also contacted 7710 and they are working on an estimate as well. No action required at this time,

No action required on items 13 or 14.

The Board did not require a closed session this month.

The next meeting will be held May 31, 2022, at 9:30 a.m. There being no further business brought before the Board, the meeting adjourned at 10:22 A.M.



Secretary of Board