

**MINUTES OF THE MARCH 25, 2022 MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A meeting for **March 25, 2022**, was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:30 A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, ROBIN HAYSLIP, EVERETT GRIFFIN, KENNETH ADCOCK** and **DON GILKEY**. Also, present were District legal counsel David Manley of Coveler & Peeler, P.C., Randy Parr of RIT Financial, Amanda Coveler of RIT Management Group, David Slattery of Slattery Tackett Architects, Fire Chief Sean Richardson, Chief James Cone, Chief Todd Smith and Gary Morrison.

The Board opened the meeting to public comment, there was no public in attendance.

The Board addressed item 3, to approve the minutes of the last meetings. **MR. HAYSLIP** made a motion, seconded by **MR. ADCOCK** to approve the minutes for the February meeting. Motion carried by a vote of 5 to 0.

The Board addressed item 5 of the agenda, to receive and approve the Financial Report, take action on investments, investment policy, District depository accounts and to pay District bills. Randy Parr presented the financial report. A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 5 to 0.

There was no action required on item 5, revisions to the district's budget.

The Board then addressed item 6. A Motion was made by **MR. BLASDELL** and seconded by **MR. GILKEY** to designate Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations. After review and consideration, the Motion carried by a vote of 5 to 0.

The Board then considered item 7 of the agenda. Chief Richardson requested, and received approval to go out for bid for tools for the maintenance shop. A Motion was made by **MR. BLASDELL** and seconded by **MR. GRIFFEN** to add additional secure door at a cost of \$7,872.00. After review and consideration, the Motion carried by a vote of 5 to 0. A Motion was made by **MR. BLASDELL** and seconded by **MR. GILKEY** to purchase lawn maintenance

equipment in the amount of \$33,885.95. After review and consideration, the Motion carried by a vote of 5 to 0. A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to approve the purchase of auto-lifts from Reeder Distributers in the amount of \$102,504.89 through Buy Board. After review and consideration, the Motion carried by a vote of 5 to 0. A Motion was made by **MR. HAYSLIP** and seconded by **MR. GILKEY** to purchase a new Pumper and Tanker from Siddons Martin in the amount of \$1,639,552.10. After review and consideration, the Motion carried by a vote of 5 to 0.

The Board then considered item 8 of the agenda. Chief Richardson requested approval to dispose of a portable generator, wiring and cable, an old TV, old telephones, palletes of left over brick, some scrap metal and some expired gear. A Motion was made by **MR. BLASSDELL**, seconded by **MR. ADCOCK** to approve the disposal of the items requested by placing them up for auction. Motion carried by a vote of 5 to 0.

No action on items 9.

The Board then addressed item 10, Fire Chief's report on Fire Department activity. Chief Richardson and members of the department made verbal and multi-media reports.

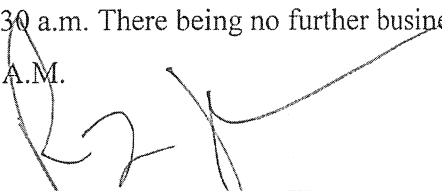
The Board then addressed item 11 concerning projects for the district's facilities. Mr. Slattery provided an update on the current projects. He requested approval for Pay Request No. 3, not to exceed \$110,000 and authorization for a change request related to Station 2 upgrades, not to exceed \$5,000. A Motion to approve these requests, pending architect approval was made by **MR. BLASSDELL** and seconded by **MR. ADCOCK**. Motion carried by a vote of 5 to 0.

The Board next addressed item 12, to review and act on personnel matters. Ms. Coveler informed the Board that VFIS provided a quote for Cybersecurity coverage. **MR. HAYSLIP** made a Motion, seconded by **MR. BLASDELL** to approve obtaining cybersecurity coverage in the amount of \$7,747. Motion carried by a vote of 5 to 0.

No action required on items 13 or 14.

The Board did not require a closed session this month.

The next meeting will be held April 19, 2022, at 9:30 a.m. There being no further business brought before the Board, the meeting adjourned at 11:04 A.M.


Secretary of Board