

**MINUTES OF THE AUGUST 31, 2021 MEETING OF THE  
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

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A meeting for **August 31, 2021** was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:30 A.M. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **BILL BLASDELL, ROBIN HAYSLIP, DON GILKEY, EVERETT GRIFFIN** and **KENNETH ADCOCK**. Also, present were District legal counsel David Manley of Coveler & Peeler, P.C., Randy Parr of RIT Financial, David Slattery of Slattery Tackett Architects, Amanda Coveler of RIT Management Group, Fire Chief Sean Richardson, Chief James Cone, Gary Morrison, Todd Smith, and James Roberts, with the Fire Department.

The Board opened the meeting to public comment, but no members of the public were present.

The minutes for June, July and August Regular and Special Meetings were presented. A Motion was made by **MR. HAYSLIP**, seconded by **MR. GILKEY** to accept the minutes as presented. After review and consideration, the Motion carried by a vote of 5 to 0.

The Board addressed item 4 of the agenda, to receive and approve the Financial Report, action on investments, Investment Policy, action regarding District depository accounts and pay District bills. The financial report was presented by Randy Parr. A Motion was made by **MR. BLASDELL** and seconded by **MR. ADCOCK** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 5 to 0.

There was no action required on items 5 and 6.

The Board next addressed agenda item 7, to review and take action to approve the purchase of capital assets. A Motion was made by **MR. HAYSLIP**, seconded by **MR. BLASDELL** to approve the purchase of a 14' flatbed trailer in the amount of \$3,145, and to move forward with a feasibility study to build a maintenance facility. After review and consideration, the Motion carried by a vote of 5 to 0.

The Board next addressed Agenda item 8 and Chief Richardson informed the Board there is a pallet of propacks, a refrigerator and obsolete radio equipment that he would like to dispose

of. A Motion was made by **MR. HASLIP**, seconded by **MR. BLASDELL** to approve disposal of the surplus equipment as presented. After review and consideration, the Motion carried by a vote of 5 to 0.

There was no action required on item 9.

The Board then addressed item 10, Fire Chief's report on Fire Department activity. Chief Richardson made a verbal and multi-media report. Chief Smith proved a summary of training activities, and Gary Morrison presented the Fleet Report. Chief Richardson gave the response report for the month. No action required.

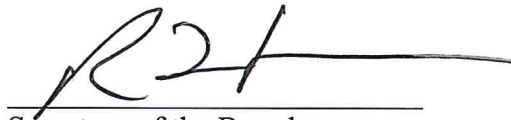
The Board then addressed item 11 concerning projects for the District facilities. Mr. Slattery advised the Board that the project for Station 83 is underway and the steel has been erected. He presented Pay Request 3 in the amount of \$210, 844.90. A motion to approve Pay Request 3, pending architect certification, was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. After review and consideration, the Motion carried by a vote of 5 to 0.

No action required on items 12 through 14.

The Board went into closes session to discuss personnel matters at 10:30 A.M. The Board came out of executive session at 12:00 P.M.

The next meeting will be on Tuesday September 28, 2021 at 9:30 A.M.

There being no further business brought before the Board, the meeting adjourned at 12:00 P.M.

  
Secretary of the Board