
**MINUTES OF THE JANUARY 26, 2021 MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A meeting for **January 26, 2021** was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:34 a.m. by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **ROBIN HAYSLIP, BILL BLASDELL, KENNETH ADCOCK**, and **EVERETT GRIFFIN**. **DON GUILKEY** joined the meeting at 10:08. Also present were the District's Administrative Assistant Becky Cox, District legal counsel David Manley and Ira Coveler of Coveler & Peeler, P.C., Kaye Townley and Carol Morrison of Municipal Accounts and Consulting, David Slattery of Slattery Tackett Architects, Amanda Coveler of RIT Management Group, Interim Chief Gary Morrison, James Cone, Sean Richardson, Steven Tusing, and James Roberts, with the Fire Department.

The Board opened the meeting to public comment, but no members of the public were present.

There were minutes prepared and presented by Ms. Cox and Mr. Manley for the following meetings: October 27, 2020, November 30, 2020, December 2, 2020, December 7, 2020, December 9, 2020, December 15, 2020, December 17, 2020, December 28, 2020, January 7, 2021, January 12, 2021, and January 19, 2021. A motion to accept the minutes as prepared and presented was made by **MR. HAYSLIP** and seconded by **MR. GRIFFIN**. The motion carried by a vote of 4 to 0.

The Board addressed item 4 of the agenda, to receive and approve the Financial Report, action on investments, Investment Policy, action regarding District depository accounts and pay District bills. The financial report was presented by Carol Morrison. A Motion was made by **MR. BLASDELL** and seconded by **MR. HAYSLIP** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 4 to 0. . **MR. HAYSLIP** explained to the Board that there was an overage of the 2020 budget of approximately \$90,000.

The Board took no action on item 5 concerning amendments to the District Budget.

The Board next addressed item 6 and heard from Interim Chief Morrison. Interim Chief Morrison explained he has begun replacing the SCBA bottles so when they are scheduled to go

out of service there will not be as large of an expense. He has replaced 12 bottles at a cost of \$13,467, and by replacing 12 a year it will keep pace to not need to replace all at once. He also informed the Board of structural gear that needs to be purchased at a cost of \$21,219.06 and this amount has already been budgeted. This will replace old gear. A motion was made by **MR. HAYSLIP** to approve the purchase of these items. This was seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0.

The Board took no action on agenda items 7 & 8. **MR. HAYSLIP** and Mr. Manley are working on item 8, securing new financing for the construction projects.

The Board then addressed item 9, Fire Chief's report on Fire Department activity. Interim Chief Morrison made a verbal and multi-media report. No action required.

The Board then addressed item 10 concerning projects for Station 83 and the training field. Mr. Slattery informed the Board that the project for Station 83 is on schedule and the documents will be issued on Monday. The advertisements for bids will go into the Business Journal January 29 and February 5th, 2020. There will be a pre-bid conference February 10th at Station 83. Bids will be accepted on February 18 at 2:00 PM here at the Administration Building. The contractor can then be selected at the District's regular meeting on February 23, 2020. Construction should begin late March. The best guess on the bid amount is \$1.8 million. He then advised the Board on the Training Field project. He has submitted all the necessary paperwork to the City of Houston for the water application. As of last night, he still has no update from the City. They did indicate they have all the documents that they require. All else for that project is on hold until the City approves the water permit. He then presented the Board with his agreement for the District to continue working with his firm for 2021. A motion to accept this agreement pending legal review was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. Motion carried by a vote of 5 to 0.

There was no action required on item 11.

The Board next addressed Agenda item 12 and Ms. Coveler advised the Board that 457B plan had rolled out and the deductions went into effect at the last payroll. TCDRS increased and will show up on the February 15th pay checks.

There was no action on items 13 and 14.

The Board then discussed items concerning the dispatch and communications issues. Interim Chief Morrison explained he has an invoice for \$20,000 for the current dispatch

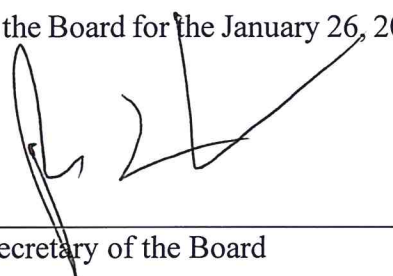
organization for the year. A motion to approve paying this invoice was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL**. Motion carried by a vote of 5 to 0. There was then discussion about the possibility of having to change the dispatch in the future. There are several options which included becoming one of the owners of a new dispatch center. The Board discussed this possibility and does not feel the cost would be feasible at this time and gave Assistant Chief Cone the authority to advise the other departments in this venture of that information. They felt it would be best to be a subscriber and not an owner of the service.

The Board then went into closed session at 10:56 AM. to discuss personnel matters. The Board came out of executive session at 12:40 AM.

The Board reconvened the general meeting at 12:40 AM.

The next meeting will be on February 23, 2021 at 9:30 AM.

There being no further business brought before the Board for the January 26, 2021 meeting, the meeting adjourned at 12:42 PM.



Secretary of the Board