

**MEETING NOTICE**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the District may exercise its authority to hold the meeting via telephone conference call or other remote procedures because of the difficulty and risks of convening a quorum in one location. If the District holds the meeting via teleconference, then the call will be broadcast at the meeting location and recorded per the requirements of the Texas Open Meetings Act § 551.125.**

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17** will hold a meeting on **Thursday, September 24, 2020, at 9:30 a.m.**, at the following location in the District: **Administration Building, 10410 Airline Dr., Houston, Texas.**

The District will consider and act upon the following matters:

1. Call meeting to order.
2. To receive public comment.
3. To approve the Minutes of prior meeting(s).
4. To review and take action on financial matters, including financial report, investments, Investment Policy, accounts, depository security and to pay bills.
5. To review and take action on amendments/revisions to District budget(s).
6. To review and take action to approve the purchase of capital assets, including apparatus/vehicles, equipment, tools and communications equipment.
7. To review and take action on District obligations, including retiring obligations or incurring obligations for construction, real estate, vehicles and equipment.
8. To receive a report from Fire Chief on Fire Department activity.
9. To review, discuss and take action on mutual aid or interlocal agreements regarding disaster operations, including revisions or amendments to the Harris County Basic Plan.
10. To review and take action on matters related to COVID-19, including but not limited to meeting procedures, emergency expenditures and continuity of operations per Government Code §418.1101.
11. To review and act on the disposition of surplus and/or salvage property including review of bids received for the 2011 Chevrolet Tahoe, 160,678 miles; 2012 Chevrolet Tahoe, 110,400 miles and take action on selection of bid(s) thereafter.
12. To review, discuss and take action on any issues related to the repairs, improvement, utilities, permits and construction of District facilities, including engaging construction services, change orders and construction payments.
13. To review, discuss and take action on any issues related to retirement plans or benefits for volunteers.
14. To review and take action on personnel matters, including action on hiring, retention, duties, and benefits [including participation in Texas County and District Retirement System (TCDRS)], including administrative staff, fire suppression staff, command staff and fire chief.
15. To review and take action on real estate, including but not limited to purchase, sale, platting, or permits.

16. To review and take action on any matters regarding dispatch, communications or mutual aid agreements with other agencies.
  17. To review and take action on any matters related to Agreement with Cypress Creek EMS and their request to house apparatus at District stations.
  18. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
  19. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
  20. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
  21. To review, discuss and take action regarding matters discussed in the Closed Session.
  22. To set the date of the next regular meeting.
- Adjournment.

**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 17**

By: *David J. Manley*

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