

**MINUTES OF THE APRIL 2020 MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A meeting for **April 2020** was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held **April 24, 2020** at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 9:30 AM by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **ROBIN HAYSLIP, BILL BLASDELL, KENNETH ADCOCK** and **EVERETT GRIFFIN**. Also present were the District's Administrative Assistant Becky Cox, District legal counsel David Manley of Coveler & Peeler, P.C, Chief Mike Grove, Gary Morrison, Gary Morrison, Richard Saul, Don Gilkey and James Roberts, with the Fire Department.

The Board opened the meeting to public comment, but no members of the public were present.

The Board addressed item 3 of the agenda. There are no minutes to be approved they will be presented at the next regular meeting.

The Board then addressed item 4 of the agenda, receive and approve the Financial Report, action on investments, Investment Policy, action regarding District depository accounts and pay District bills. The financial report was in written form and presented by **MR. BLASDELL**. A Motion was made by **MR. HAYSLIP** and seconded by **MR. BLASDELL** to accept the financial report as presented, approve payment of bills included therein and approve investment actions included therein. After review and consideration, the Motion carried by a vote of 4 to 0.

The Board then discussed item 5 granting exemptions for 2020. After discussion a motion was made by **MR. BLASDELL** to keep the exemptions the same as 2019. Motion seconded by **MR. HAYSLIP**. Motion carried by a vote of 4 to 0.

No action required on items 6, 7 and 8.

The Board then addressed item 9, Fire Chief's report on Fire Department activity. Chief Grove made a verbal report. No action required.

The Board took no action on agenda item 10, there was discussion only.

The Board discussed the draft copy of the ESCI report. A motion was made by **MR. GRIFFIN** to accept the report and recommendations as proposed. Seconded by **MR. BLASDELL**. Motion carried by a vote of 4 to 0.

No action on items 12 & 13.

There was discussion on the retirement plans and benefits for volunteers. Chief Grove reported the length of service records have been found and the process of determination of benefits will start soon. No action at this time.

No action required on items 15 through 17.

The next regular meeting is scheduled for May 26, 2020 at 9:30 AM.

There was no action on items 17 and 18.

The Board adjourned the regular meeting at 9:58 for closed session on items 19 through 21.

The Closed session meeting adjourned at 11:13 and the regular meeting reconvened.

The Board then addressed item 22. After discussion a motion was made by **MR. HAYSLIP** to transition to a biweekly, 14-day pay period for full time firefighters. Motion seconded by **MR. ADCOCK**. Motion carried by a vote of 4 to 0.

There being no further business brought before the Board for the General meeting, the meeting adjourned at 11:14 AM.

Secretary of the Board

**MINUTES OF THE MAY 14, 2020 SPECIAL MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICE DISTRICT NO.17**

A SPECIAL meeting was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**, which was held **MAY 14, 2020** at the District's Administration Building located at 10410 Airline Drive, Houston, Texas.

The meeting was called to order at 1:30 PM by **BILL BLASDELL**. Those commissioners present when the meeting was called to order were **ROBIN HAYSLIP, BILL BLASDELL, KENNETH ADCOCK** and **EVERETT GRIFFIN**. Also present were the District's Administrative Assistant Becky Cox, District legal counsel David Manley and Ira Coveler. Also present were Amanda Coveler of RIT Management Group, Chief Mike Grove, Gary Morrison and James Cone, with the Fire Department .

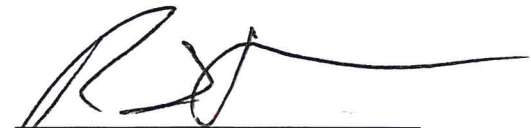
The Board opened the meeting to public comment, but no members of the public were present.

The Board then adjourned the General Meeting at 1:35 and went into Closed Session.

The Closed session meeting adjourned at 3:14 and the general meeting resumed.

After discussion, a Motion was made by Robin Hayslip, seconded by Bill Blasddell to retain the current hourly rates as the Department transitions to a bi-weekly, 14-day pay period. Motion carried by a vote of 4-0.

There being no further business brought before the Board for the General meeting a motion made, the meeting adjourned at 3:15 PM.


Secretary of the Board